



FEDERAL REPUBLIC OF SOMALIA

SOMALIA SHIP REGISTER

In accordance with Regulations Governing the
Registration of Maritime Vessels



APPLICATION FOR BAREBOAT CHARTERED REGISTRATION

- This checklist is used as an indication to allow an Owner / MR to check the documents required for registration. Please complete the relevant sections of the checklist and submit with the application form and supporting documents.
- All documents are to be submitted in the English language. Where a document has been issued in a language other than English, a True Translation into English is to be attached to it.
- This documentation can be submitted by email.
- Applicants are reminded that the originals of the above documentation must be submitted within 120 days of the original application. Failure to do so may lead to the Dispensation being withdrawn and the Flag State to which the vessel is Bareboat Chartered being informed of the withdrawal of the Dispensation. In such a case the Owner / Applicant should be aware that there will be no refund of any Registry or other fees paid and this could result in additional costs for the Owner / Applicant.
- Additional documentation to that stated as SSRL may deem necessary for the changes in question or from time to time.

REGISTRATION CHECKLIST

#	Document	Yes	No	Date Completed / Received (SSRL)	Notes
1	Application form A1 to be duly completed and signed.	☐	☐		
2	Power of Attorney or Board Resolution (where necessary) confirming the authority of the person signing the Application Form.	☐	☐		
3	Evidence of Title showing the transfer of ownership, e.g. Bill of Sale, Builder Certificate, court documents, Protocol of Delivery (see notes A & B).	☐	☐		
4	Bareboat Charter Party Agreement (minimum 2 years validity).	☐	☐		
5	Letter of Consent from the Original Flag State authorizing the vessel to be registered in Somalia Maritime Administration.	☐	☐		
6	Non-Encumbrance Certificate from original Flag State.	☐	☐		
7	Written Consent of the Mortgagee giving permission for the vessel to be Bareboat Chartered, if the vessel is the subject of a Mortgage(s).	☐	☐		
8	For applications by a Company, a copy of its Certificate of Incorporation (if previously submitted, not required to be re-submitted).	☐	☐		
9	For applications by individuals, a copy of their passport(s), clearly showing their full name and other details as submitted on Form SOMREG 1 & SOMREG 1A (if previously submitted, not required to be re-submitted).	☐	☐		
10	Existing International Tonnage Certificate (ITC 1969).	☐	☐		
11	For ships below 24 m length, pleasure yachts, small craft etc., existing National Tonnage Certificate OR Certificate of Admeasurement from an authorised Classification Society / RO or a surveyor recognised by SSRL.	☐	☐		
12	Certificate of Registry for current flag (see Note C).	☐	☐		
13	A Certificate or Letter of Attestation dated no more than 14 days before this Application, issued by an authorised Classification Society / RO / RSO (see Note D) stating that the vessel will be issued with valid statutory certificates on our behalf. Where the RO and RSO are different organisations, a Certificate / Letter of Attestation from both is required for the respective certificates that they issue (see Note E).	☐	☐		



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#	Document	Yes	No	Date Completed / Received (SSRL)	Notes
14	Current Continuous Synopsis Record (CSR) — where the ISPS Code is applicable to the size / type of ship (see Note C).	☐	☐		
15	Application Form – ISPS Code Declaration of CSO; Application Form – ISM Code Declaration of Company & Declaration of Designated Person.	☐	☐		
16	Copy of DMLC Part II and MLC Certificate issued under current flag.	☐	☐		
17	Application form MSM & Ship Radio Licence duly completed and signed.	☐	☐		
18	Letter from Owner / Manager re SSRL endorsements.	☐	☐		
19	Owner, Owners Agent or MR to provide SSRL with LRIT Conformance Test Certificate issued by an authorized ASP (within 30 days).	☐	☐		
20	If not assigned, Owner, Owners Agent or MR to provide SSRL with proof that Owner / Company IMO Number has been applied for.	☐	☐		
21	Radio survey documents approval by Authorized Recognized Organization by SSRL.	☐	☐		
22	Acceptance of quotation from the MR responsible for this vessel, and bank confirmation of transfer of fees, where necessary.	☐	☐		
23	Any other documents / certs (list herein).	☐	☐		

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Notes:

- a) In cases where the ownership remains the same as under the previous registry and the ship has permanent registration under the previous registry, a Bill of Sale is not required; instead we would require to see the Permanent Certificate of Registry from the previous registry.
- b) For NEW BUILDINGS, instead of a Bill of Sale, submit a document signed by the builder of the ship and/or the Class Society containing a true account of the proper dimensions and tonnages of the ship, as estimated by him, and of the date and place where it was built, and of the name of the person, if any, for whom the ship was built, or the name of the person to whom it was delivered. Such documents can be known as a Builders Certificate or Keel Laid Certificate or similar name. If in doubt about the acceptability of a document, consult SSRL.
- c) "RO" means Recognised Organisation & "RSO" means Recognised Security Organisation.
- d) For registration of ships below 24 m length, pleasure yachts, small craft etc., if the vessel is not Classed, a Certificate / Letter of Attestation from a surveyor recognised by SSRL listing the legislation that the vessel will be surveyed for and the certification that will be issued.
- e) This is only required where the ISM & ISPS Codes are applicable to the ship.

SSRL USE ONLY

#	Document	Tick Box
1	Minimum Safe Manning Certificate Application passed to Assistant Registrar or Senior Registration Executive.	☐
2	Check all PSC websites plus Equasis / SeaWeb for detention record. If any detentions in the last year, check with Registrar / Technical Manager before proceeding: Paris MOU; Tokyo MOU (Under Performing Ships); Mediterranean MOU; Black Sea MOU (Watch List); Indian Ocean (Watch List); Riyadh MOU; Caribbean MOU; USCG.	☐
3	SSRL to review all documents and check application forms are completed correctly and in full. If approved, SSRL to issue the applicable documents / certificates, or SSRL issues a NO:1 which authorises the MR to issue the applicable documents / certificates with a validity of six (6) months.	☐
4	SSRL to issue an Owners Introduction Letter.	☐
5	If SSRL did not issue the documents, copies of the documents / certificates issued by the MR are to be sent by email to SSRL within 48 hours.	☐
6	SSRL to make entries in the Certificate Index and Registry Book of the numbers and distinguishing marks assigned and other information required to be recorded therein.	☐
7	Crew List received (within 30 days).	☐
8	LRIT Conformance Test Certificate received (within 30 days).	☐
9	Civil Liability Certificate issued (within 30 days).	☐
10	Radio survey documents approval by Authorized Recognized Organization by SSRL received (within 30 days).	☐
11	CSR Amendment Form received (within 30 days). If not received, follow up with MR.	☐
12	Deletion CSR from previous flag received (within 90 days). (If not received, CSR still to be issued with notation that CSR from previous flag not received as per website.)	☐
13	CSR issued (within 2 months). Issued within 2 months to allow time to get it onboard.	☐
14	Send vessel details to IHS Fairplay.	☐
15	Within 120 days Owner, Owners Agent or Deputy Registrar to send documents for Permanent Registration.	☐