

	FEDERAL REPUBLIC OF SOMALIA SOMALIA SHIP REGISTER In accordance with Regulations Governing the Registration of Maritime Vessels, 2025	
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APPLICATION FOR A MINIMUM SAFE MANNING DOCUMENT FOR A LAID-UP SHIP

Somalia Ship Register · Form SEG-18 · Revision 00

This application shall be submitted to the Somalia Ship Register by the Owner, Manager or duly authorised representative of a vessel registered under the flag of the Federal Republic of Somalia, requesting a Minimum Safe Manning Document for a vessel intended to be laid up.

The following documents shall accompany this application:

1. Copy of the vessel's Certificate of Registry issued by the Somalia Ship Register.
2. Copy of the valid Minimum Safe Manning Document in force.
3. Copy of the Document of Compliance and Safety Management Certificate, where applicable.
4. Written confirmation from the port authority of the intended lay-up location.

A Minimum Safe Manning Document for lay-up conditions is issued for the declared lay-up period only. The vessel shall not proceed to sea under this document. The Owner shall notify SSRL in writing before the vessel is reactivated, so that the manning applicable to the intended service may be reinstated.

1. SHIP PARTICULARS	
Name of Ship	
Type of Ship	
Call Letters	
IMO Number	
Gross Tonnage (ITC 69)	
National Gross Tonnage	
Name of Registered Owner	
Operating Company (per SMC)	
2. APPLICANT	
Name of Applicant	
Company	
Address	
Telephone	
E-mail	
3. LAY-UP INFORMATION	
Has a Minimum Safe Manning Document been issued previously for this vessel? (Yes / No)	
If yes, Certificate Number	
Previous Tonnage	
Lay-up Position (Port and Country)	
Reason for the Lay-up	
Intended Lay-up Period (from / to, dd/mm/yyyy)	
Manning Proposed for the Lay-up Period	



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4. MACHINERY AND SERVICE

Main Engine Power (kW)	
Is the ship certified for Unattended Machinery Space (UMS)? (Yes / No)	
Will the machinery be kept operational during the lay-up? (Yes / No)	
Shore connections available (power, water, mooring)	
Any other special condition or requirement	

5. PROPOSED MANNING DURING LAY-UP

	NUMBER OF PERSONS
Master (STCW II/2)	
Chief Mate (STCW II/2)	
Deck Officer (STCW II/1)	
Chief Engineer (STCW III/2)	
Second Engineer (STCW III/2)	
Engineer Officer (STCW III/1)	
Able Seafarer Deck (STCW II/5)	
Able Seafarer Engine (STCW III/5)	
Ratings / Watchkeeping Personnel	
Total	

6. DECLARATION AND SIGNATURE

I, the undersigned, declare that the information given in this application is true, complete and correct, that the vessel will remain at the declared lay-up position for the declared period, and that the Somalia Ship Register will be notified in writing before the vessel is reactivated or moved.

Name of Applicant	
Position / Capacity	
Signature & Company Stamp	
Date (dd/mm/yyyy)	