

	FEDERAL REPUBLIC OF SOMALIA SOMALIA SHIP REGISTER In accordance with Regulations Governing the Registration of Maritime Vessels, 2025	
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LIST OF DOCUMENTS FOR THE APPROVAL OF MARITIME SERVICE PROVIDERS

The following is the list of documents to be submitted for the approval of maritime service providers under SSRL:

SECTION A — APPLICANT

Name of Company		Company Registration No.	
Address			
Town / City		Country	
Telephone		E-mail	
Contact Person		Position / Title	

SECTION B — TYPE OF SERVICE APPLIED FOR

Tick every category for which approval is sought.

☐	Life-Saving Appliances (LSA) — lifeboats, launching appliances and release gear	☐	Liferafts and other inflatable appliances
☐	Fire-Fighting Equipment (FFE) and fixed fire-extinguishing systems	☐	Breathing apparatus / EEBD
☐	Voyage Data Recorder (VDR / S-VDR) annual performance test	☐	Radio / GMDSS installation, maintenance and survey
☐	Magnetic compass adjustment and navigational equipment	☐	Ballast Water Management System (BWMS) servicing
☐	Ultrasonic thickness measurement (UTM)	☐	Underwater inspection in lieu of drydocking (UWILD)
☐	Hatch cover ultrasonic tightness testing	☐	Oily water separator / environmental protection equipment
☐	Other (specify)		

SECTION C — DOCUMENTS TO BE SUBMITTED

Tick "Attached" for every document enclosed with this application, or "N/A" where the item does not apply to the service for which approval is sought, stating the reason under Reference / Remarks.

No.	Document Required	Attached	N/A	Reference / Remarks
1	A detailed description of the organization, outlining the scope of services provided, including technical capabilities and equipment used.	☐	☐	
2	A comprehensive list of technicians, inspectors, or specialists, including CVs, certifications, licenses, and areas of expertise.	☐	☐	
3	Evidence of manufacturer authorization (where applicable), particularly for LSA, FFE, VDR / S-VDR, and specialized equipment.	☐	☐	
4	A complete copy of procedures, work instructions, and quality manuals applied for inspection, testing, servicing, and certification activities.	☐	☐	
5	Full contact details of the designated responsible person for communication with the Administration.	☐	☐	
6	Organizational chart identifying technical and management personnel.	☐	☐	
7	Evidence of ISO certification (e.g. ISO 9001) or equivalent quality management systems.	☐	☐	
8	List of global offices, service stations, and operational coverage areas.	☐	☐	
9	Copies of approvals or authorizations issued by other flag Administrations or Recognized Organizations.	☐	☐	
10	Sample reports, service certificates, or inspection documentation issued by the company.	☐	☐	
11	Procedures for training, qualification, and continuous professional development of personnel.	☐	☐	
12	Details of equipment, calibration systems, and technical tools used in service delivery.	☐	☐	
13	Corporate information, including ownership structure and ultimate beneficial ownership.	☐	☐	
14	Declaration confirming compliance with applicable IMO requirements, including IMO Resolution MSC.402(96) for the maintenance, thorough examination, operational testing, overhaul and repair of lifeboats, rescue boats, launching appliances and release gear, and any other instrument applicable to the service provided.	☐	☐	
15	Any additional documentation required by the Administration based on the type of service provided.	☐	☐	

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SECTION D — COMPANY CONFIRMATION

I confirm, on behalf of the company named in Section A, that the information given in this form is true, complete and correct; that the documents indicated as attached in Section C are genuine and currently valid; and that the company will notify the Somalia Maritime Administration without delay of any change affecting this application or any approval granted on the basis of it.

Name		Position / Title	
Signature		Date	
Company Stamp			

FOR OFFICIAL USE ONLY (SSRL)

Application Received		Reviewed By	
Decision		Date	
Remarks			